

INVITATION TO BID

Notice is hereby given that quotations are invited from suitable experienced and reputable providers for the below mentioned RFQ located at the Cape Town International Convention Centre Company SOC Ltd (RF) (CTICC) for the following request for quotation:

REQUEST FOR QUOTATION NUMBER	SCORING MECHANISM	COLLECTION DETAILS		
		DATE	TIME	VENUE
RFQ 041/2016 SUPPLY AND DELIVERY OF UPRIGHT TRESTLE TABLE TROLLIES/CARTS	80/20	Please request a set of documents via e-mail to willem@cticc.co.za		

CTICC

Vendors must be registered on the CTICC Supplier Database. Vendors who are not registered on the CTICC Database are not precluded from submitting RFQ's, but must however be registered prior to the closing date of this RFQ to be responsive. Database documentation can be downloaded from the link: <http://www.cticc.co.za/about/tenders/documentation>

The following personnel may be contacted only in writing in respect of enquiries with the following subject line: **"RFQ 041/2016 – Enquiries"**

- General Enquiries: Willem Scholtz at willem@cticc.co.za;
- Technical Enquiries: Jacqueline Faro at jfaro@cticc.co.za

Sealed quotations may only be submitted in hard copy on the quotation documentation that has been issued. The completed original quotation documents must be placed in a sealed envelope – clearly stating the Quotation number (**Request for Quotation RFQ 041/2016**) and the name of bidder. The sealed quotations must be deposited into **Tender box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of quotations is **12:00** on **Monday, 7 March 2016**. Telegraphic, telephonic, telex, facsimile, electronic mail and late quotations will **not be accepted**.

The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any quotation in full or a part thereof.

EBEN LEWIS (SUPPLY CHAIN MANAGER)
CAPE TOWN INTERNATIONAL CONVENTION CENTRE COMPANY SOC LTD (RF)