

## INVITATION TO BID

Suitably qualified, experienced and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre (CTICC) for the following quotation:

BID NUMBER	SCORING MECHANISM	COLLECTION DETAILS		
		DATE	TIME	VENUE
<b>RFQ 023/2017</b> PROFESSIONAL SERVICES RECRUITMENT RESPONSE MANAGEMENT	80/20  80 = PRICE 20 = BBBEE STATUS	28 March 2017		Please send an e-mail request to <a href="mailto:mfortune@cticc.co.za">mfortune@cticc.co.za</a> to request the RFQ document

The following personnel may be contacted only in writing in respect of enquiries with the subject line: **"RFQ NO. 023/2017 – Enquiries"** – General Enquiries: Mariam Fortune at [mfortune@cticc.co.za](mailto:mfortune@cticc.co.za);

RFQ documents shall be forwarded via email from 28 March 2017. Please reserve yourself a set of RFQ documents, by sending an email to [mfortune@cticc.co.za](mailto:mfortune@cticc.co.za).

To ensure that bids are not invalidated, bid documents must be completed in accordance with the terms and conditions stated on them. The completed original bid documents must be placed in a sealed A4 envelope – clearly stating the bid number and name of bidder. The sealed bids must be deposited into **Tender box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

### **CLOSING DATE AND TIME FOR BID: 04 April 2017 AT 12:00**

Late proposals and proposals submitted by e-mail or fax will under no circumstances be accepted. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals or to accept any part of it. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points. Requirements for sealing, addressing, delivery, opening and assessment of quotations are stated in the Quotation Data.

CAPE TOWN INTERNATIONAL CONVENTION CENTRE

Cape Town International Convention Centre

CTICC