

## REQUEST FOR QUOTATION

### THE CAPE TOWN INTERNATIONAL CONVENTION CENTRE INVITES QUOTATIONS FOR RFQ NO. 016/2017: SUPPLY AND DELIVERY OF BAR COUNTER UNITS

Suitably qualified, experienced and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre (CTICC) for the following quotation:

BID NUMBER	SCORING MECHANISM	RFQ DOCUMENTS CAN BE REQUESTED FROM:	
		DATE	TIME
CTICC 016/2017 SUPPLY AND DELIVERY OF BAR COUNTER UNITS	80/20  80 = PRICE 20 = BBBEE STATUS	08 FEBRUARY 2017	11H00

The quotations will be evaluated on the following functionality criteria. The minimum qualification score for functionality is 70.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB-CRITERIA	MAXIMUM NUMBER OF POINTS
COMPANY EXPERIENCE IN COMPARABLE PROJECTS	The bidder must submit a comprehensive portfolio with pictures of various bar counter units manufactured and supplied to events or hospitality establishments.	60	100
	Three contactable references must be listed.	40	
<b>TOTAL MAXIMUM POSSIBLE SCORE FOR FUNCTIONALITY</b>			<b>100</b>

Vendors must be registered on the CTICC and Central Supplier Databases. Vendors who are not registered on these databases are not precluded from submitting RFQ's, but must however be registered prior to the closing date of this RFQ to be responsive.

Vendors who wish to register on the Cape Town International Convention Centre Supplier Database may download the supplier application form from our website [www.cticc.co.za](http://www.cticc.co.za) under the ABOUT CTICC tab.

Vendors who wish to register on the Central Supplier Database may do so online on [www.csd.gov.za](http://www.csd.gov.za) and click on the register a new CSD account tab.

The following personnel may be contacted only in writing in respect of enquiries with the subject line: "RFQ NO. 016/2017 – Enquiries" - Enquiries: Mr Ian Alexander at [iana@cticc.co.za](mailto:iana@cticc.co.za);

RFQ documents shall be forwarded via email from 08 February 2017. Please reserve yourself a set of RFQ documents, by sending an email to [iana@cticc.co.za](mailto:iana@cticc.co.za).

Sealed quotations may only be submitted in hard copy on the quotation documentation that has been issued. The completed original quotation documents must be placed in a sealed envelope – clearly stating the Quotation number (**Request for Quotation RFQ 016/2017**) and the name of service provider. The sealed quotations must be deposited into the **Tender box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of quotations is **12:00 on Wednesday, 15 February 2017**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late quotations will **not be accepted**.

The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any quotation in full or a part thereof.