

REQUEST FOR QUOTATION

Notice is hereby given that quotations are invited from suitable experienced and reputable providers for the below mentioned RFQ located at the Cape Town International Convention Centre (CTICC).

REQUEST FOR QUOTATION NUMBER	SCORING MECHANISM	COLLECTION DETAILS		
		DATE	TIME	VENUE
RFQ 002/2017 PROFESSIONAL SERVICES: DESIGN OF COLD KITCHENS, COLD- AND FREEZER ROOMS	80/20 80 = PRICE 20 = BBBEE STATUS	06 September 2016	10H00	CTICC MAIN RECEPTION

The request for quotation will be evaluated on the below mentioned functionality criteria. The minimum qualification score for functionality is **70**.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	MAXIMUM NUMBER OF POINTS
QUALITY OF PROPOSED KEY TEAM MEMBERS, TIME- AND RESOURCE ALLOCATION	Qualifications and demonstrated experience of the key staff in relation to the scope of work, clearly depicting the associated time and resource allocation	50
COMPANY EXPERIENCE IN COMPARABLE PROJECTS	Demonstrated experience of the tendering entity with respect to comparable projects	40
QUALITY MANAGEMENT SYSTEMS AND ORGANISATIONAL RESOURCES	Quality Management Systems and Organisational resources	10
TOTAL POINTS FOR FUNCTIONALITY		100

Vendors must be registered on the CTICC Supplier Database. Vendors who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive.

The following personnel may be contacted **only in writing** in respect of enquiries with the following subject line: "RFQ 002/2017 – Enquiries"

- General Enquiries: Mr. Eben Lewis at eben@cticc.co.za

Sealed quotations may only be submitted in hard copy on the quotation documentation that has been issued. The completed original quotation documents must be placed in a sealed envelope – clearly stating the Quotation number (**Request for Quotation RFQ 002/2017**) and the name of tenderer. The sealed bids must be deposited into the **Tender Box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of quotations is **12:00 on Friday, 16 September 2016**

Telegraphic, telephonic, telex, facsimile, electronic mail and late quotations will **not be accepted**. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any quotation in full or a part thereof.