

INVITATION TO BID

Tenders are hereby invited from suitable experienced service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF) (CTICC) for the following tender:

BID NUMBER	SCORING MECHANISM	COLLECTION DETAILS		
		DATE	TIME	VENUE
CTICC 034/2016 HIRING OF OPERATING EQUIPMENT SERVICE PROVIDER	90/10 90 = PRICE 10 = BBBEE STATUS	04 FEBRUARY 2016	10H00	CTICC MAIN RECEPTION

CTICC

The tender will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB-CRITERIA	MAXIMUM NUMBER OF POINTS
TENDERER EXPERIENCE	The service provider must have a proven comprehensive portfolio (current and expired contracts) within the hospitality industry in the leasing of operating equipment, to the value of R 800 000 per annum.	60	100
	Three contactable references must be listed in the leasing of operating equipment	40	
TOTAL POINTS FOR FUNCTIONALITY			100

Tenderers must be registered on the CTICC Supplier Database. Tenderers who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive. Tender documentation can be purchased at a **non-refundable fee of R200 per document** during office hours, which will be made available as per the date stated on the advertisement.

The following personnel may be contacted **only in writing** in respect of enquiries with the following subject line: "CTICC 034/2016 – Enquiries"

- Enquiries: Mr. Eben Lewis at eben@cticc.co.za;

Tenders may only be submitted in hard copy on the bid documentation that has been issued. The completed original tender documentation must be placed in a sealed envelope – clearly stating the tender number (**CTICC 034/2016: HIRING OF OPERATING EQUIPMENT SERVICE PROVIDER**) and the name of tenderer. The sealed offers must be deposited into **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of tenders is 12h00 on **Friday, 19 February 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late proposals will not be accepted. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the instructions to bidders. The CTICC reserves the right to withdraw any proposal, invitation and /or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.