

INVITATION TO BID

Tenders are hereby invited from suitable experienced service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF)(CTICC) for the following tender:

BID NUMBER	SCORING MECHANISM	COMPULSORY BRIEFING SESSION DETAILS		
		DATE	TIME	VENUE
CTICC 032/2016 INTERNET SERVICE PROVIDER	90/10 90 = PRICE 10 = BBBEE STATUS	12 FEBRUARY 2016	10H00	MEETING ROOM 2.41

CTICC

The tender will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB-CRITERIA	MAXIMUM NUMBER OF POINTS
TENDERER EXPERIENCE	Service Provider must have a comprehensive portfolio (current and previous experience) in rendering internet connectivity services of a similar scope to the value of R 500 000 per annum.	20	40
	Service Provider must be able to provide 3 contactable references.	20	
ORGANISATION AND STAFFING	Structure and composition of the proposed team to provide 24/7 support and services	10	10
EXPERIENCE OF KEY PERSONNEL	Service Provider must submit CV's of Key Staff Management Personnel allocated towards this project	10	10
TECHNICAL APPROACH PLAN	Service Provider must submit its technical approach plan (changeover plan) towards this project.	40	40
TOTAL POINTS FOR FUNCTIONALITY			100

Tenderers must be registered on the CTICC Supplier Database. Tenderers who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive. Tender documentation can be purchased at a **non-refundable fee of R200 per document** during office hours, which will be made available as from the date of advertisement.

The following personnel may be contacted **only in writing** in respect of enquiries with the following subject line: "Tender no. CTICC 032/2016 – Enquiries"

- General Enquiries: Mr. Eben Lewis at eben@cticc.co.za;
- Technical Enquiries: Mr. Dave Logie at dave@cticc.co.za

Tenders may only be submitted in hard copy on the bid documentation that has been issued. The completed original tender documentation must be placed in a sealed envelope – clearly stating the tender number (**CTICC 017/2016: INTERNET SERVICE PROVIDER**) and the name of the tenderer. bidder. The sealed bids must be deposited into **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of tenders is 12h00 on **Friday, 19 February 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late proposals will not be accepted. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in

the instructions to bidders. The CTICC reserves the right to withdraw any proposal, invitation and /or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.