

## **INVITATION FOR REGISTRATION ON THE CAPE TOWN INTERNATIONAL CONVENTION CENTRE (CTICC) VENDOR DATABASE 2013/2014**

CTICC

The Cape Town International Convention Centre (CTICC) hereby invites all prospective suitably qualified and experienced vendors who **are not registered** on the Vendor database; to register as a supplier.

Supplier Database Registration forms is obtainable via the following methods:

- **Hard copies:** Available from Reception at Cape Town International Convention Centre.
- **Electronic copies:** Available from CTICC website at [www.cticc.co.za/about/tenders/documentation](http://www.cticc.co.za/about/tenders/documentation)

Completed documents can be submitted (Registered mail) to the following address: PO Box 8120, Roggebaai, Cape Town, 8012 or alternatively hand-delivered to Cape Town International Convention Centre, Convention Square, 1 Lower Long Street, Cape Town 8001, for attention: Mr. Eben Lewis.

For any queries relating to registration and current status, please contact Mr. Eben Lewis on 021 410 5000 or e-mail: [eben@cticc.co.za](mailto:eben@cticc.co.za)

Applicants must ensure that all necessary requirements are complied with, to eliminate the risk of their application forms being rejected. No forms will be accepted via fax, email or any other electronic format. Incomplete applications will not be considered.

**Please note that it remains the responsibility of all current and prospective suppliers to keep their information updated on the Cape Town International Centre Vendor Database.**