

INVITATION TO BID

Suitably qualified, experienced and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF) (CTICC):

CTICC

BID NUMBER	SCORING MECHANISM	NON-COMPULSORY BRIEFING SESSION DETAILS:		
		DATE	TIME	VENUE
CTICC 048/2016 SUPPLY AND DELIVERY OF HOUSE WINES	80/20 80 POINTS = PRICE 20 POINTS = BBEE	6 JUNE 2016	11:00	BOARDROOM G

The bid will be evaluated on the below functionality criteria. The minimum threshold of 70 is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB CRITERIA	MAXIMUM NUMBER OF POINTS
TENDERER EXPERIENCE	The bidder must submit details (comprehensive portfolio) indicating current and previous experience where they supply wines to the catering or hospitality industry to the value of R 500 000 or greater per annum.	30	50
	Three contactable references	20	
QUALITY CONTROL PRACTICES AND PROCEDURES	Organoleptic Analysis: A panel, formed by the CTICC, will perform a variety of organoleptic procedures on selected wines (using taste, sight, and smell) to determine whether the product is in line with CTICC requirements, image and philosophy. Tasting notes and technical analysis by means of SAWIS / WSB certification of the wines must also be submitted.		50
TOTAL POINTS FOR FUNCTIONALITY			100

Bidders must be registered on the CTICC Supplier Database. Bidders who are not registered on the CTICC Database are not precluded from submitting a bid, but must however be registered prior to the closing date of this bid to be responsive. Database documentation can be downloaded from the link: <http://www.cticc.co.za/about/tenders/documentation>

Bid documentation can be purchased at a **non-refundable cash fee of R 200 per document** during office hours, which will be made available on request as from date of advertisement. The following personnel may be contacted only in writing in respect of enquiries with the following subject line: **"CTICC 048/2016 – Enquiries"**

- General Enquiries: Mr. Willem Scholtz at willem@cticc.co.za;
- Technical Enquiries: Mr. Ian Alexander at ian@cticc.co.za

Bids may only be submitted in hard copy on the bid documentation that has been issued. The completed original bid documents must be placed in a sealed envelope – clearly stating the bid number (**CTICC 048/2016: SUPPLY AND DELIVERY OF HOUSE WINES**) and the name of bidder. The sealed bids must be deposited into **Tender box 1** situated at the reception area on the ground floor of the CTICC. The closing time for receipt of bids is **12:00 on WEDNESDAY, 15 June 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late bids will **not be accepted**. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any bid in full or a part thereof.