

### INVITATION TO BID

Tenders are hereby invited from suitable experienced service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF)(CTICC) for the following tender:

BID NUMBER	SCORING MECHANISM	COMPULSORY BRIEFING SESSION DETAILS		
		DATE	TIME	VENUE
<b>CTICC 046/2016</b> DESIGN AND SUPPLY OF COLD AND FREEZER ROOMS FOR THE CTICC EAST BUILDING (CIDB Contractor grading of <b>4ME or higher</b> )	90/10 90 = PRICE 10 = BBBEE STATUS	17 MAY 2016	10H00	MEETING ROOM 2.35

CTICC

The tender will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB-CRITERIA	MAXIMUM NUMBER OF POINTS
QUALITY OF PROPOSED KEY TEAM MEMBERS, TIME- AND RESOURCE ALLOCATION	<b>DESIGN CAPACITY</b> Qualifications and demonstrated experience of the key staff in design capacity	20	40
	<b>MANUFACTURING AND INSTALLATION CAPACITY AND PROGRAM</b> Qualifications and demonstrated experience of the key staff in manufacturing, installation capacity and program	20	
COMPANY EXPERIENCE IN COMPARABLE PROJECTS	Company references of previous designs	25	50
	Company references of previous installations	25	
QUALITY MANAGEMENT SYSTEMS AND ORGANISATIONAL RESOURCES	Bidders are requested to demonstrate: <ul style="list-style-type: none"> <li>• Indication of Head Office staff, software and other support resources to be included in this schedule.</li> <li>• Quality Management Plan</li> <li>• Provide a written work plan demonstrating how they intend to carry out the work within the allocated 4 week (20 working day) time frame.</li> </ul>	10	10
<b>TOTAL POINTS FOR FUNCTIONALITY</b>			<b>100</b>

Tenderers must be registered on the CTICC Supplier Database. Tenderers who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive. Tender documentation can be purchased at a **non-refundable fee of R200 per document** during office hours, which will be made available as from the date of advertisement.

The following personnel may be contacted **only in writing** in respect of enquiries with the following subject line: "Tender no. CTICC 046/2016 – Enquiries"

- General Enquiries: Mr. Eben Lewis at [eben@cticc.co.za](mailto:eben@cticc.co.za);

Tenders may only be submitted in hard copy on the bid documentation that has been issued. The completed original tender documentation must be placed in a sealed envelope – clearly stating

the tender number (**CTICC 046/2016: DESIGN SUPPLY COLD AND FREEZER ROOMS**) and the name of the tenderer. The sealed bids must be deposited into **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of tenders is 12h00 on **Tuesday, 31 May 2016.**

Telegraphic, telephonic, telex, facsimile, electronic mail and late proposals will not be accepted. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender data. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.