

INVITATION TO BID

Tenders are hereby invited from suitably experienced registered service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF) (CTICC) for the following tender:

CTICC

BID NUMBER	SCORING MECHANISM	COLLECTION DETAILS		
		DATE	TIME	VENUE
CTICC 040/2016 EVENT MEDICAL SERVICE PROVIDER	90/10 90 = PRICE 10 = BBBEE STATUS	08 APRIL 2016	10H00	CTICC MAIN RECEPTION

The tender will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB-CRITERIA	MAXIMUM NUMBER OF POINTS
TENDERER EXPERIENCE	The service provider must have a proven comprehensive portfolio (current and expired contracts) of similar projects successfully completed over the last five years within the events and hospitality industry and have a proven track record of single contracts equal to or above a value of R1 000 000 in respect of rendering event medical services.	70	100
	Three contactable references must be listed	30	
TOTAL POINTS FOR FUNCTIONALITY			100

Tenderers must be registered on the CTICC Supplier Database. Tenderers who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive. Tenders documentation can be purchased at a **non-refundable cash fee of R 200 per document** during office hours, which will be made available on request as from date of advertisement.

The following personnel may be contacted only in writing in respect of enquiries with the following subject line: **"CTICC 040/2016 – Enquiries"**

- Enquiries: Mr. Eben Lewis at Eben@cticc.co.za;

Tenders may only be submitted in hard copy on the bid documentation that has been issued. The completed original bid documents must be placed in a sealed envelope – clearly stating the bid number (**CTICC 040/2016: EVENT MEDICAL SERVICE PROVIDER**) and the name of tenderer. The sealed bids must be deposited into **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

The closing time for receipt of tenders is **12:00 on Friday, 22 April 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late quotations will **not be accepted**. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the instructions to bidders. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.