

INVITATION TO BID

Bids are hereby invited from suitable experienced service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd "RF" (CTICC) for the following tender:

BID NUMBER	SCORING MECHANISM	TENDERS MAY BE COLLECTED FROM		
		DATE	TIME	VENUE
CTICC 035/2016 PANEL: SUPPLY AND DELIVERY OF ALCOHOLIC & NON-ALCOHOLIC BEVERAGES	90/10 POINTS SYSTEM PRICE 90 POINTS BBBEE 10 POINTS	14 MARCH 2016	10:00	CTICC MAIN RECEPTION

The bid will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB CRITERIA	MAXIMUM NUMBER OF POINTS
TENDERER EXPERIENCE	The bidder must submit details (comprehensive portfolio) indicating current and previous experience where they supply alcoholic & non-alcoholic beverages to the catering or hospitality industry to the value of R 2 000 000 or greater per annum.	70	100
	Three Contactable References	30	
TOTAL POINTS FOR FUNCTIONALITY			100

Bidders must be registered on the CTICC Supplier Database. Bidders who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive.

Bid documents can be purchased at a **non-refundable fee of R200 per document** during office hours, which will be made available as from the date of advertisement.

The following personnel may be contacted **only in writing** in respect of enquiries with the following subject line: "Tender no. CTICC 035/2016 – Enquiries"

- General Enquiries: Mr. Willem Scholtz at willem@cticc.co.za
- Technical Enquiries: Mr. Hitesh Panchal at hitesh@cticc.co.za

Bids may only be submitted in hard copy on the tender documentation that has been issued. The completed original bid documents must be placed in a sealed envelope – clearly stating the Bid number (**CTICC 035/2016: PANEL: SUPPLY AND DELIVERY OF ALCOHOLIC & NON-ALCOHOLIC BEVERAGES**) and the name of bidder. The sealed bids must be deposited into the **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre (CTICC).

The closing time for receipt of tenders is **12h00 on Thursday, 24 March 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late proposals will **not be accepted**.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the instructions to bidders. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.