

## INVITATION TO BID

Bids are hereby invited from suitable experienced registered service providers to submit proposals to the Cape Town International Convention Centre (CTICC) for the following:

CTICC

BID NUMBER	SCORING MECHANISM	TENDER COLLECTION DETAILS		
		DATE	TIME	VENUE
<b>CTICC 021/2016</b> PANEL: PROVISION OF CARPENTRY SERVICES	80/20  80 = PRICE 20 = BEE STATUS	6 NOV 2015	10H00	CTICC MAIN RECEPTION

The bid will be evaluated on the below mentioned functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB CRITERIA	MAXIMUM NUMBER OF POINTS
<b>TENDERER EXPERIENCE</b>	The bidder must submit details (comprehensive portfolio) indicating current and previous experience within rendering carpentry services of similar scope to the value of R 500 000 or greater per annum.	<b>30</b>	<b>50</b>
	Three Contactable References	<b>20</b>	
<b>EXPERIENCE OF KEY PERSONNEL</b>	The bidder must submit CV's of assigned key personnel.	<b>50</b>	<b>50</b>
<b>TOTAL POINTS FOR FUNCTIONALITY</b>			<b>100</b>

Bidders must be registered on the CTICC Supplier Database. Bidders who are not registered on the CTICC Database are not precluded from submitting a bid, but must however be registered prior to the closing date of this bid to be responsive. Database documentation can be downloaded from the link: <http://www.cticc.co.za/about/tenders/documentation>

Bid documentation can be purchased at a **non-refundable cash fee of R 200 per document** during office hours, which will be made available on request as from date of advertisement. The following personnel may be contacted only in writing in respect of enquiries with the following subject line: **"CTICC 021/2016 – Enquiries"**

- General Enquiries: Mr. Willem Scholtz at [willem@cticc.co.za](mailto:willem@cticc.co.za);
- Technical Enquiries: Mr. Shane Green at [shane@cticc.co.za](mailto:shane@cticc.co.za)

Bids may only be submitted in hard copy on the bid documentation that has been issued. The completed original bid documents must be placed in a sealed envelope – clearly stating the bid number (**CTICC 021/2016: PANEL: PROVISION OF CARPENTRY SERVICES**) and the name of bidder. The sealed bids must be deposited into the **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre. The closing time for receipt of bids is **12:00 on Friday, 20 November 2015**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late bids will **not be accepted**. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any bid in full or a part thereof.